

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES
February 6, 2008

1. CALL TO ORDER

A meeting of the Solano Community College District Governing Board was called to order at 7:00 p.m., on Wednesday, February 6, 2008, in the Administration Building, Room 626, Solano Community College, 4000 Suisun Valley Road, Fairfield, CA 94534-3197, by Phil McCaffrey, Governing Board President.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President McCaffrey, Vice President Ubalde led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Phil McCaffrey, President
A. C. "Tony" Ubalde, Jr., Rel.D., Vice President
James M. Claffey
Denis Honeychurch, J.D.
Pam Keith
Stephen Murphy, J.D.
A. Marie Young
Lillian Nelson, Student Trustee
Gerald F. Fisher, Secretary

Members Absent:

None

Others Present:

Mazie Brewington, Vice President, Administrative and Business Services
Richard Christensen, Ed.D., Director, Human Resources
Jay Field, Vice President, Technology & Learning Resources
Robin L. Steinback, Ph.D., Vice President, Academic Affairs
Lisa J. Waits, Ed.D., Vice President, Student Services
Ross Beck, Director of Public Relations, Marketing and Communications
Judy Spencer, Executive Coordinator, Superintendent/President and Governing Board

4. APPROVAL OF AGENDA

Moved by Trustee Young and seconded by Vice President Ubalde for approval of the agenda. The motion passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Ms. Genele Rhoads, Solano Community College Math Instructor, requested to speak on 9.(a) Second Reading and Approval of Revisions to Community Services Policies, Series 1100. President McCaffrey indicated Ms. Rhoads would be invited to speak on this topic later on in the agenda.

6. REPORTS (NO ACTION REQUIRED):

(a) Associated Students of Solano College (ASSC)

ASSC President Harjot Sandhu reported that:

--the ASSC has seated a full Senate and placed representatives on campus-wide committees. The new ASSC Officers will attend the February 20, 2008, meeting in order to introduce themselves to the Governing Board.

--on February 12, 2008, the ASSC is hosting a retreat for the Senate members.

--on Wednesday, February 13, 2008, ASSC is hosting Club Promo Day where all of our student organizations will sign up prospective members. The students are looking forward to a fun-packed day with popcorn, food sales, hip-hop and hula dance performances and even a karaoke!

Trustee Keith complimented Harjot on the speech he gave at the Building 400 Grand Opening and noted how well received it was by students especially.

(b) Academic Senate

Academic Senate President Gail Kropp reported that:

--during Flex Cal, on January 16, 2008, the first pilot assessment of course SLOs was a resounding success.

--the first Senate meeting of the spring semester was held on Monday, January 28, 2008, and was a joint meeting with the educational administrators. The meeting began with reports on our progress with outcomes assessment by LOAC (Learning Outcomes and Assessment Coordinator) Tracy Schneider, the state of our local efforts in the Basic Skills initiative by Basic Skills Coordinator Josh Stein, and an update on study abroad by Senator Ferdinanda Florence, who is spearheading the Senate effort to establish a study abroad program at SCC. The major focus of the meeting was a workshop led by Rob Simas, Director of Research and Planning, that allowed Senators and Deans to practice drafting strategies/proposals using the new strategies proposal process and the strategy development and evaluation form approved last year. Under Director Simas' guidance, we used the institutional priority funding requests from last year (those items prioritized but not funded) as the strategies we wished to propose, and as an entire group drafted a proposal for Priority #7 (Fully Fund and Expand Tutoring Center), linking this funding request with the SCC Strategic Plan strategic goals and objectives. The group found the

exercise to be a very helpful practice for this new approach to planning and thanked Mr. Simas for facilitating the workshop.

(c) Shared Governance Council

Dr. Robin Steinback, Vice President of Academic Affairs, reported that the Shared Governance Council met for the first time this semester on January 30, 2008, and discussed and approved Series 3000 Board Policies, presented by Vice President Brewington, which will come before the Board for information sometime in March; began the review of the updated Series 4000 Board Policies, presented by Dr. Christensen; and reviewed Board Policy 5055, Enrollment Priorities and accompanying Procedures, presented by Dr. Waits.

(d) Superintendent

Superintendent Fisher reported that:

--the Board of Governors (BOG) adopted a new policy (Energy and Sustainability Policy) that provides suggested system-wide procedures for the California community colleges to achieve its specified development, operational efficiency and environmentally conscious goals. Interim Chancellor Dr. Woodruff noted that the goals are to reduce campus energy use 15% by 2011-12; design new facilities that out-perform the energy code by 15%; design major renovation projects to out-perform the energy code by 10% and increase self-generation capacity 50% above current levels by 2014. Superintendent Fisher stated the Board members were given detailed information from the System Office regarding this new policy. Superintendent Fisher also stated this policy fits well with the Board's number 3 goal, Greening of the Campus, which addresses the renewable energy concerns of the District, and when accomplished most likely will surpass the BOG's goal.

--Board President McCaffrey, Vice President Ubalde, and he attended the Community College League of California 2008 Legislative Conference on January 27th and 28th in Sacramento. The conference theme was *The Year of Education—Advocating for Opportunity Building Bridges to Success*. They discussed the proposed 2008-09 state budget and fiscal policies; the current impact of politics and public opinion on education; making college affordable, California's EDGE (Education, Diversity and Growth in the Economy) Campaign; health care (creating our healthcare workforce); and held discussions with legislative consultants. Overall, the conference was very informative and provided a view of the issues that the legislators will be dealing with this spring.

Board President McCaffrey stated that Assemblymember Anthony J. Portantino, Chair of the Higher Education Committee, reported to the conference delegates that he would like to visit every school in California. Board President McCaffrey requested that Superintendent Fisher extend an invitation to Assemblymember Portantino to visit Solano College when his schedule permits.

--the Grand Opening of the new Student Services Center (Building 400) was held this afternoon and was well attended by faculty, staff and invited guests. Mr. Fisher stated that we are very

proud of this latest addition to our campus. He asked everyone, if they haven't had a chance, to stop by and "take a look" where our students are being served—all under one roof. Superintendent Fisher thanked those who were able to enjoy this event today and for supporting Student Services.

Board President McCaffrey, on behalf of the Board, extended sincere thanks to the grounds and maintenance staff for their hard work in preparing the building for the Grand Opening.

--for the first time in its history, more than one million students applied to a California community college in 2007 using CCCApply, the California Community Colleges (CCC) Web-based admissions portal. California Community Colleges Interim Chancellor Dr. Diane Woodruff has stated, "This represents a significant milestone for this very successful system technology initiative. We began CCCApply in 2001 in response to the need to develop a Web-based common application for the entire system, and in just seven short years the number of students submitting applications through CCCApply has grown from 7,000 in the first year to over one million in 2007."

Patrick Perry, Vice Chancellor of Technology, Research & Information Systems at the California Community Colleges Chancellor's Office, added "not only has CCCApply become the primary way new and returning students apply to a California Community College, it is also a location where potential students can find information about community college campus locations, program offerings, financial aid, and student services."

Superintendent Fisher stated we will be able to implement this portal when the Banner student module comes online.

--on January 30, 2008, during renovation work on Building 1700, an electrical cable was cut and resulted in a power outage for approximately four hours. Power was restored and we were able to hold the evening classes and the doubleheader in basketball as scheduled.

--we were temporarily short of parking spaces at the Vallejo Center during peak attendance periods through the first week of classes. The College arranged a short-term overflow lot at the Team Chevrolet car dealership at 301 Auto Mall Parkway, Monday through Friday, from 5:00 – 11:00 p.m. To accommodate the students and staff, the College is running a shuttle service from the dealership's parking lot to the Center until we can create permanent overflow parking that will be available on our site.

--the Solano Transportation Authority (STA) has prepared a Draft Environmental Impact Report (DEIR) for the North Connector Project. Superintendent Fisher distributed to the Board members a notification of the availability of the recirculated DEIR for public review and comment and that a public hearing will be held on February 19, 2008, at the Solano County Administration Center, Room 1600, 675 Texas Street, Fairfield, California.

The STA is proposing to construct a two- to four-lane arterial roadway (North Connector Project) in the city of Fairfield and Solano County, north of Interstate 80 (I-80) and parallel to I-80. The purpose of the North Connector Project is to address existing and future traffic

congestion on both local streets and I-80 in Solano County and Fairfield. The Project consists of the construction of two sections of roadway, referred to as the West End and the East End. Superintendent Fisher stated that there will be representation from Solano College at the public hearing.

--the Falcons have started their first half of conference undefeated, going 8-0! After playing the most difficult pre-season schedule in the state and finishing it at 8-11, the Solano Women's Basketball Team have won 8 in a row, bringing their total record to 15-11. The team has seen a multitude of standout performances from a variety of players.

Coach Matt Borchert, Head Women's Basketball Coach, is one win away from notching up his 150th career win as a head coach. The notable win could come as soon as tonight at the home contest versus Napa Valley. Coincidentally, the Napa Valley game will also be Coach Matt's 250th career game as a head coach.

Dean Bob Myers will present to the Board as information on February 20, 2008, a video featuring Matt Borchert and our women's basketball staff and players, which is currently being used for recruitment purposes. Mr. Fisher stated he feels the Board will find the video to be quite exciting and interesting to watch.

Trustee Young asked Superintendent Fisher if there is a way to put this video on the SCC Web site. Mr. Fisher will talk to Vice President Field about this possibility for viewing by the campus community and general public.

--Anna Nelson, Cosmetology Program Graduate (fall 2006) recently was awarded 2nd place in the Junior Enhancement Division of the *Strut Your Stuff Nail Art & Enhancement* Contest and recognized in the February 2008 edition of NAILPRO magazine. Kudos were extended to the Cosmetology Program faculty and staff for their outstanding program.

--Dr. Robin L. Steinback, Vice President of Academic Affairs, will provide a brief update on enrollment at the new Vallejo Center.

Dr. Steinback reported that:

--enrollments are robust. At the end of the late-registration period, we have over 12,000 students (headcount) registered in classes throughout our District.

--our communities have embraced the Vallejo Center. It is truly a beautiful place to learn and to work.

- There are 1,957 students enrolled at the Vallejo Center.
- 67% are women
- 49% are traditional college age (17 – 24 years of age)
- 59% are high school graduates
- 34% identify their educational goal is to transfer to a 4-year college/university after completion of an AA or AS
- 17% have not yet decided (undeclared educational goals)

- 62% reside in Vallejo
- 12% reside in Benicia
- 10% reside in Fairfield
- 3% reside in Suisun
- The remainder of students travel from communities near and far.
- Enrollments at this point slightly over 350 FTES, which represent four times the amount produced at the other location in Vallejo for spring 2007.

Trustee Keith asked that this information be provided to the Board electronically.

Vice President Ubalde commented that he has heard wonderful remarks about our new Vice President of Academic Affairs and thanked Dr. Steinback for her positive report.

- ***Bond Update***

Ron Richard, Kitchell CEM, reported that:

--there was a CBOC (Citizens' Bond Oversight Committee) meeting on Monday, February 4, 2008. The quarterly financial update was provided to the CBOC. Kitchell CEM reviewed the summary schedule of current projects in progress and those remaining identified projects to be completed in order to finish out the Bond program.

--the architect, KMD, received the structural review comments back from DSA (Vacaville Center DSA Review) on Monday, January 28, 2008. The DSA comments were characterized as "standard" comments; mainly requesting clarifications, added detailing notes to the drawings, and providing DSA with supporting engineering documentation/calculations, etc. The added exterior stairwell that was required by the Fire Life Safety Review and is being designed by KMD and reviewed by DSA, a separate "Joint Effort" submittal, so that when the Back-Check Review of the full drawing set is done there will already be consensus and agreement with DSA on the stairwell. KMD expects all Back-Check Reviews to be completed by the third week of February. We are on track for advertising for bids in March, with a late March or early April bid date.

--bids for the Building 2000 Boiler Replacement project were received on January 23, 2008. Six bids were received for that project. This project is on the agenda tonight with the recommendation for approval of the award.

--the Sports Fields Renovation project is set for a bid date of February 14, 2008. We expect a March or early April start for that project.

--projects currently in progress are Buildings 1400, 1700, and 1800A, which are progressing according to schedule.

7. CONSENT AGENDA – ACTION ITEMS

Superintendent/President

- (a) Minutes for the Meeting of January 16, 2008

Human Resources

- (b) Employment – 2007-08; Gratuitous Service; Request to Rescind Employment

Administrative and Business Services

- (c) Warrant Listings
- (d) AB2910 Quarterly Report, Second Quarter, FY 2007-08
- (e) Construction Change Order No. 1 Approval for Mac's Interior Drywall
- (f) Construction Change Order No. 20 Approval for J.W. & Sons, Inc. – Bid No. 06-004

Academic Affairs

- (g) Agreement Between The Clorox Company and Solano Community College District to Provide Introduction to Process Controls and Troubleshooting for Contract Education
- (h) Agreement Between Macro Plastics, Incorporated, and Solano Community College District to Provide Stress Management Training for Contract Education
- (i) County Contract Renewal with Small Business Development Center (SBDC)

Moved by Trustee Young and seconded by Vice President Ubalde for approval of the Consent Agenda as presented. The motion passed unanimously.

8. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

9. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent/President

- (a) Second Reading and Approval of Revisions to Community Services Policies, Series 1100

Board President McCaffrey recognized Ms. Genele Rhoads, who requested to speak as a member of the public on this agenda item.

Genele Rhoads, Solano Community College Math Instructor and President of the Math Educators of Solano County, known as MESC, our local affiliate of the California Mathematics Council, stated that MESC is an organization of local Math teachers of all levels, kindergarten through college, and prospective teachers. Ms. Rhoads informed the Board of the mini-conference that has been held at Solano College twice before, attracting about 60 local teachers

to our campus, and will be held again at Solano on Saturday morning February 23. A registration flyer and an invitation to attend were shared with the Board at a recent Board meeting.

Ms. Rhoads stated that she felt compelled to comment on this item when she became aware of the new Facilities Use policy that is on the agenda this evening. In the past, Solano has agreed to co-sponsor the MESC mini-conference, which has made it financially possible for this organization to hold the event at Solano. Ms. Rhoads said that the mini-conference is viewed as an opportunity to improve community relations and build connections with local schools and hopes that Solano College will continue to support the event in the future. MESC does not have a budget that would allow the approximately \$2,000 in facilities use fees that would be charged without the co-sponsorship. The conference is an educational event, which provides affordable continuing education hours for credentialed teachers, and it provides new and student-teachers a chance to network with those who are more experienced. Each year several faculty members of Solano College are involved with presenting at the conference, and Solano's involvement with the conference is advertised by flyers to all local schools and appears in the CMC Communicator, a publication that is distributed to hundreds of teachers across the state.

Ms. Rhoads thanked the College for past support and requested that the District continue to co-sponsor this event in the future.

Vice President Ubalde asked Instructor Rhoads to send him the flyer electronically for him to share with the community.

Superintendent/President, Gerald F. Fisher, presented for approval the revisions to Community Services Policies, 1110 Civic Center And Other Facilities Use (moved from 3380 and assigned new policy number 1110); 1130 Facility Use – Authorization (deleted and covered by new policy number 1110); 1140 Facilities – Restrictions (deleted and covered by new policy number 1110); 1150 Facility Use – Religious (deleted and covered by new policy number 1110); 1160 Facility Use – Admission Fees (deleted and covered by new policy number 1110); 1170 Facility Use – Disaster Shelters (deleted and covered by new policy number 1110); 1120 Alcoholic Beverages (revised and renumbered); 1130 Facilities' Naming Opportunities in Recognition of Support to the College (revised and renumbered), Series 1100. The Series 1100 Policies were approved by the Shared Governance Council on October 10, 2007, and were presented to the Governing Board as information on January 16, 2008.

President Fisher advised the fees will be coming forward to the Board for information and approval at a future meeting. Board President McCaffrey requested that the Board Subcommittee have the opportunity to meet with the Facility Use Task Force for discussions before the fee schedules are presented.

Moved by Trustee Keith and seconded by Trustee Young to approve the new, revised and deleted policies in Series 1100 as submitted. The motion passed unanimously.

Administrative and Business Services

- (b) District Independent Audit Report for Fiscal Year 2006-07

Superintendent/President Fisher introduced David T. Becker of Perry-Smith LLP, Certified Public Accountants, who reported that he met with the Audit Subcommittee and held an extensive discussion with the committee of the District's financial statements with supplemental information for the year ended June 30, 2007, and Independent Auditor's Report

Mr. Perry briefly explained each area of the financial information. He stated there were no significant deficiencies identified. Internal controls for bank reconciliations have a corrective action plan in place, i.e., procedures have been implemented to ensure all reconciliations are being prepared properly, reviewed in a timely manner, and clearly documented. Mr. Perry reported on the status of prior year findings and recommendations and stated all have been fully implemented, with the exception of one which is being aggressively worked on.

Trustee Claffey, Chair of the Board Audit subcommittee recommended that the Board accept the audit report as presented.

Trustee Young commended President Fisher and Vice President Brewington for addressing the outstanding items noted on the prior year's audit report.

Moved by Trustee Murphy and seconded by Trustee Keith for approval of the District Independent Audit Report for fiscal year 2006-07 as presented. The motion passed unanimously.

(c) Bid #08-007, Authorization to Award Contract to R-E Corporation for Building 2000, Boiler Replacement Project

Frank Kitchen, Director of Facilities, presented to the Board Bid #08-007, recommending that the District award the Building 2000 boiler replacement project to R-E Corporation. The total base bid amount of \$522,061.00 involves the demolition and replacement of the boilers in Building 2000, removal of three existing boilers and installation and connection of two new boilers, including associated piping and equipment, and modifications to the existing concrete equipment pads.

Moved by Vice President Ubalde and seconded by Trustee Claffey to accept Bid #08-007, and award the Building 2000 boiler replacement project contract to R-E Corporation. The motion passed unanimously.

Academic Affairs

(d) Spring 2008 Community Services Classes

On behalf of Deborah Mann, Program Developer for Contract Education and Community Services, Dr. Robin Steinback, Vice President of Academic Affairs, presented the *Spring 2008 Vistas* instructors and classes (on campus and online) for review and approval by the Governing Board.

Moved by Vice President Ubalde and seconded by Trustee Young for approval of the spring 2008 Community Services instructors and classes as presented. The motion passed unanimously.

(e) Interagency Agreement Between Solano Community College and the Cordelia Fire Protection District to Offer State Fire Marshal Courses for Incumbent Fire Fighters

Robert Johnson, Dean of Career Technical Education Division, presented the Interagency Agreement between Solano Community College and the Cordelia Fire Protection District to offer state fire marshal courses for incumbent fire fighters. Dean Johnson stated he is hopeful that this is the first of many interagency agreements to come before the Board for approval.

Moved by Trustee Murphy and seconded by Trustee Young for approval of the Interagency Agreement between Solano Community College and the Cordelia Fire Protection District as presented. The motion passed unanimously.

Board President McCaffrey extended congratulations on behalf of the Board to Instructor Pike for his fine efforts in the fire academy program.

(f) Children's Programs Instructional Materials and Supplies Contract – CIMS-7686

On behalf of Christie Speck, Director of Children's Programs, Dean Leslie Rota, Fine and Applied Arts/Behavioral Sciences Division, presented the Children's programs Instructional materials and Supplies Contract—CIMS-7686 for one-time funding in the amount of \$2,492.00 for the purchase of instructional materials and supplies for expenditures from July 1, 2007 – June 30, 2008.

Moved by Trustee Young and seconded by Trustee Keith for approval of the Resolution certifying the approval of the Governing Board to enter into this transaction with the California Department of Education for the purposes of providing child care and development services and to authorize the designated personnel to sign contract documents for fiscal year 2007/08. The motion passed unanimously with the roll call vote as follows:

STUDENT TRUSTEE ADVISORY VOTE – Lillian Nelson concurred.

AYES – Trustee Claffey, Trustee Honeychurch, Trustee Keith, Trustee Murphy, Vice President Ubalde, Trustee Young, Board President McCaffrey

NOES – None

ABSENT – None

10. INFORMATION ITEMS – NO ACTION REQUIRED

(a) AT&T Donation to the Solano Community College Foundation

Charles Shatzer, Interim Director of the Solano Community College Foundation, announced that this has been an exciting year. The Foundation has developed and offered several new and successful fundraising programs, including a Benefit Concert, the Online Auction, Buy-A-Brick, and others. The proceeds from these fundraisers went to support many different programs and

activities on campus, including our Athletics program, Scholarships, Student Clubs, Cosmetology; the Theatre, Criminal Justice, Dance, Drafting; Fire Technology, Horticulture, Journalism, the Library, and our Nursing program. The Foundation was also able to sponsor the College's Christmas party and helped support the Vallejo Center Open House, as well as our Ethnic Studies speakers' series. The Foundation has also held several successful "friend-raising" events/receptions during this past year.

Interim Foundation Director Shatzer said, "This is just the beginning for the Foundation, and we are looking forward to significantly expanding our capacity to meet the many growing needs at the College. One of our major strategic goals is to develop an Alumni Association for the College (which will enable us to conduct an annual campaign). Last year, we submitted a capacity building grant request to AT&T to help fund this goal."

Interim Foundation Director Shatzer introduced Rhuenette Alums, a Foundation Director and AT&T External Affairs Manager, who presented to Board President McCaffrey and Superintendent/President Fisher, on behalf of the Solano Community College Foundation, a donation in the amount of \$10,000 to support the capacity building efforts of the Foundation and to help establish an Alumni Association.

On behalf of the Foundation and the Board of Trustees, Interim Foundation Director Shatzer thanked AT&T for their very generous donation and expressed his personal appreciation to Ms. Alums for her dedication to the Foundation and for believing in its ability to grow and better serve the needs of the College and its students, and the Board of Trustees for their continued support of the Foundation. He stated it is the hope of the Foundation that it will be a great source of pride for the Board members and the communities they represent.

Those present extended a round of applause in appreciation to AT&T for their donation to the Solano Community College Foundation. .

Vice President Ubalde made an inquiry about the Nick Palance Benefit Concert held last October 19, 2007. This was a joint production of the Solano Community College Foundation and NorthBay Healthcare Foundation. The net proceeds from the concert were \$10,000 with \$5,000 going to the Foundation.

Interim Foundation Director Shatzer responded to Trustee Young's inquiry about helping students with the cost of textbooks by stating that C.C. Yin and Elizabeth Tsai have donated \$4,000 to support a book scholarship for Asian Pacific Islander students that is being implemented this week.

11. ANNOUNCEMENTS

Vice President Ubalde announced that the Solano County Chinese American Association is sponsoring a Chinese New Year celebration at McCormack Hall in Vallejo on February 23, 2008. Tickets are available at \$15.00 each. Vice President Ubalde thanked Trustee Young for being the first to buy a ticket. The Solano Bookstore is a major contributor to this event which consists of food, cross cultural entertainment, a raffle, and a silent auction.

12. ITEMS FROM THE BOARD

Board President McCaffrey nominated Vice President Ubalde to serve on the California Community College Trustees (CCCT) Board of Directors. Vice President Ubalde accepted the nomination from Board President McCaffrey. It was the consensus of the Board that the nomination application papers be completed in support of Vice President's Ubalde's nomination and to forward them to the CCLC. The following Board members volunteered to serve on a subcommittee to make recommendations for the election of the statewide California Community College Trustees (CCCT) Board of Directors: Trustee Keith, Chair; Trustee Claffey and Trustee Murphy.

The following Board members volunteered to serve on a subcommittee of the Citizens' Bond Oversight Committee (CBOC): Trustee Young, Chair; Trustee Claffey, and Vice President Ubalde.

Trustee Young announced that she attended the following College and community events:

January 2008

17 – Solano Community College Flex Cal reception, welcome and College update; and *Impossible Mountain, The Novel, The Journey* presentation by Philip Petersen.

17 – Solano Community College VIP Appreciation and Celebration Reception at the Hilton Garden Inn, Fairfield.

18 – VIP Reception for The Honorable Robert R. Rigsby, which was held at the Solano County Black Chambers Office in Vallejo. Judge Rigsby was the guest speaker at the Reverend Dr. Martin Luther King, Jr., Tribute at Hogan High School on Monday, January 21, 2008

20 – Gave the "welcome" on behalf of the College at the 7th Annual Multi-Cultural Celebration honoring Reverend Dr. Martin Luther King, Jr. The event was hosted by Solano College and the city of Fairfield and was held at the Fairfield Community Center.

20 – Tenth Annual Dr. King Celebration at Touro University.

21 – Walked in the parade in Vallejo in Celebration of Reverend Dr. Martin Luther King, Jr.'s birthday.

21 – Attended the tribute to Reverend Dr. Martin Luther King Jr., which was held at the Hogan High School auditorium in Vallejo immediately following the parade.

24 – Solano Economic Development Corporation 25th Annual Meeting which was held at the Hilton Garden Inn, Fairfield.

24 – North Vallejo Health Collaborative Forum Planning Meeting at Elsa Widenmann Elementary School, Vallejo.

26 – North Vallejo Health Collaborative Forum at Elsa Widenmann from 11:00 a.m. to 2:00 p.m. Trustee Young created and proctored the Health Bingo games, health Word Search games, and Health Word Scramble games for 4th and 5th graders who attended the Forum. There were approximately 200 parents and students that attended the Forum.

February 2008

05 – Champion for Healthy African Americans Award Ceremony and Celebration which was held at the Vacaville Performing Arts Theater.

06 – Grand Opening of the Solano Community College Student Services Building 400.

06 – Solano College Audit Subcommittee meeting.

Vice President Ubalde announced that he attended the following College and community events:

January 2008

17 – Orientation for the 211 launching in San Francisco.

18 – Vallejo Chamber of Commerce Anniversary.

21 – Martin Luther King, Jr., Parade in Vallejo.

24 – Solano Economic Development Corporation 25th Annual Anniversary.

27 – 28 – CCLC Legislative Conference 2008 in Sacramento.

February 2008

05 – Solano Coalition for Better Health African American Health Champions in Vacaville, Performing Arts Theater

Vice President Ubalde invited Dr. Shirley Lewis and Trustee Young to join him in attending the 211 Launching scheduled February 11, 2008 (2-11), from 8:00 – 10:00 a.m., at The City Club of San Francisco (near Pine and Bush). President Fisher agreed to extend the invitation to Dr. Lewis, Director of Student Development.

Board President McCaffrey recessed the regular meeting at 8:24 p.m.

13. CLOSED SESSION

1. Conference with Labor Negotiator

Agency Negotiator: Richard Christensen, Ed.D.

Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39

2. Public Employee Discipline/Dismissal/Release

(No additional information required.)

Board President McCaffrey called the Closed Session to order at 8:33 p.m., and adjourned the closed session at 8:43 p.m.

14. RECONVENE REGULAR MEETING

Board President McCaffrey reconvened the regular meeting at 8:44 p.m.

15. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President McCaffrey reported that the Board held conference with the Labor Negotiator on CCA/CTA/NEA, CSEA, Operating Engineers-Local 39, and discussed public employee discipline/dismissal/release in Closed Session and no action was taken.

16. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:45 p.m.

GFF:js

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PHIL McCAFFREY, PRESIDENT

APPROVED

GERALD F. FISHER, SECRETARY